

MEMBERSHIP CHECKLIST

Complete the CHECKLIST! All forms MUST be completed and uploaded to the online membership portal (District Level) no less than 15 days prior to competing in rodeo. Please contact me regarding any and all concerns!

_____ **National Rodeo Membership Application** completed and printed from the online portal. Instructions on website. Both parents/guardians MUST sign the bottom of this form along with the contestant and upload to the online membership portal. Attach this document to the online membership portal using the drop down menu item specified.

_____ **National Minor's Release, Assumption of Risk and Indemnity Agreement** completed and printed from the online program. The natural Father and Mother or the Legal Guardian along with the contestant MUST sign this form. This form needs to be Notarized (**be sure notary lists contestant and both parents as being present when notarized**). Attach this document to the online membership portal using the drop down menu item specified.

*** _____ **Certificate of Eligibility (on website)**. Signed and current date by school officials. This is a requirement per rule book pg.31. Schools may be closed for the summer ---you can upload this form prior to your first rodeo and turn in at your first rodeo. Your current grade report must be uploaded no less than 15 days prior to first rodeo! Quarter 4 of previous year report cards are required to be 2.0 GPA or better in order to rodeo in September and October and/or until first quarter report cards are distributed. These documents are to be scanned with other documents below. Attach this document along with other documents with *** as one PDF and upload to the online membership portal.

*** _____ **Current Report Cards**—4th quarter reports cards are required to be turned in with membership docs as well as first rodeo or up until 1st quarter report cards are distributed. Attach this document along with other documents with *** as one PDF and upload to the online membership portal. It is a requirement that you upload your official report card to your membership portal at the end of every Quarter.

*** _____ **Home School Verification Form (on website)**. This is a required form per rule book pg.31. Please follow instructions on the verification form. Homes school program must be registered with the State Department of Education. If it is not you must attach verification of grade appropriate proficiency and test center name and address listed.

*** _____ **Social Media Policy Form (on website)**. This is a required form per rule book pg. 8 16. Please have each member and both parents/legal guardian sign and date. This form needs to be submitted to State secretary along with membership forms. The purpose of said policies is to protect the membership association and its official representatives from inaccurate, detrimental, threatening, harassing and derogatory information, as well as from creating unauthorized websites and social media accounts utilizing the association name, whether directly or indirectly.

_____ **Member Responsibility**- Member will submit all forms to your online portal (refer to checklist) to District Secretary no less than 15 days prior to rodeo date. District Secretary must submit to State Secretary no less than 10 days prior to rodeo date. All forms must be complete and correctly filled or they will not be eligible to rodeo. Make sure all documents are correct and complete. Incomplete, incorrect, and late forms will deem member ineligible to compete until made right.



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District Secretary Responsibility- District Secretaries are required to make sure all documents are correctly and completely filled and uploaded. Any forms incomplete, missing and or incorrect will deem member ineligible to rodeo until corrected and or completed AND must be submitted to State Secretary within the **10 day prior to rodeo period.**

****** Member will submit all dues to District Secretary which will include District, State, and National dues. District Secretary will remit payment for their district members along with all the originals documents required to participate and become a HHSRA and NHSRA member. No one is a member until ALL state and district have been paid in full.

HHSRA STATE SECRETARY

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